NAME

ADDRESS

ADDRESS

[EMAIL](mailto:laldrich@uccs.edu)

PHONE

Dr. Gregory L. Plett

Department of Electrical and Computer Engineering

University of Colorado Colorado Springs

1420 Austin Bluffs Parkway

Colorado Springs, CO 80918

Voice: +1-719-255-3468; Fax: +1-719-255-3589

email: [gplett @ uccs.edu](mailto:gplett@uccs.edu)

DATE

Dear Dr. Plett:

I am currently enrolled in the University of Colorado Colorado Springs’ Master of Science in Electrical Engineering program with expected completion in the DATE semester. I am writing to request admission into the Master of Science in Electrical Engineering option in Battery Controls.

Sincerely,

NAME